

HINTON AREA FOUNDATION



Post Office Box 217
Hinton, WV 25951-0217

Hinton Area Foundation, Inc., makes discretionary and field-of-interest grants to charitable organizations in the areas of education, health and human services, the arts, public recreation and beautification, in the Hinton-Summers County area. The Foundation prefers to fund innovative and special projects. It does not make grants to support budgets for an organization's operating costs.

Applications for aid are invited during the fall months leading up to a cutoff date of December 31 in each year. HAF's Grants Committee carefully studies applications before making its recommendations to the Board of Directors for approval. Applicants will be advised as to the approval or disapproval of each grant request. Grant recipients are required to make timely reports to the Foundation regarding the expenditure of funds received.

For proper consideration of grant applications, these guidelines should be followed:

FORM OF THE APPLICATION

The Foundation does not require the use of a standardized grant application form. The most satisfactory arrangement is a letter describing the project, limited if possible to two pages, with attachments containing supporting, supplemental information.

INFORMATION REQUIRED:

1. DESCRIPTION OF THE PROJECT
 - a. The program of specific need you wish to address.
 - b. Its significance to the community.
 - c. Its goals and objectives.
 - d. The names and qualifications of those persons who will carry it out.
2. BUDGET
 - a. Complete budget for the project.
 - b. How you propose to fund it.
 - c. The amount you are requesting from HAF.
 - d. The names of other funding sources from which you are applying for assistance.
3. DESCRIPTION OF THE APPLICANT ORGANIZATION
 - a. A list of your officers and board members.
 - b. Your latest annual financial report of operation budget.
 - c. Any descriptive brochures or promotional literature.

All communications should be addressed to Hinton Area Foundation at the address above.